

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES TOWN BOARD MEETING: OCTOBER 8, 2018

1. **Call to Order:** The chairman called the meeting to order at 6:30 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Ted Ritter, Jim Swenson, Doug Olson, Brian Cooper, Tom Martens, Town Clerk. Marion Janssen, Town Treasurer. There were also 21 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on October 5, 2018 before 6:30 P.M.
5. **Approval of the Agenda:** Motion Olson seconded Swenson that the agenda be approved in any order at the discretion of the chairman. By a voice vote: Yes – 5, No – 0. Motion carried
6. **Read and Approve Minutes of Past Meetings:** Motion Swenson seconded Cooper to dispense with the reading of the minutes and that the minutes of the September 6, 2018, September 10, 2018, September 18, 2018 and the September 30, 2018 town board meetings are approved. By a voice vote: Yes – 5, No – 0. Motion carried.
7. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** Phil Monday asked if there were any other cable TV providers that the town could consider. Mr. Swenson stated that the board had checked in 2015 and that there were no other providers.
8. **Report of the Standing Committees:**
 - a. **Zoning:** Mr. Ritter had no report.
 - b. **Finance:** Mr. Christensen stated that the committee had not met.
9. **Report of the Special Town Committees:**
 - a. **Lakes Committee:** Mr. Ritter noted that the committee would meet tomorrow.
 - b. **Non-Motorized Trail Committee:** Mr. Swenson said that he had items later on the agenda.
10. **Report from Lake Districts and Other Organizations:** Mr. Ritter noted that the Lost Lake District had met today. They were making plans for next year. Mr. Christensen stated that the Little St. Germain District had met and discussed security cameras for the boat landings.
11. **Discussion /Action Items:**
 - a. **Payment of Bills:** Motion Olson seconded Swenson that golf course account checks 16021-16049, general account checks 25809-25844, except #25824 to Cooper's Dam Lake Auto & Cycle, and direct deposit checks DD838-DD899 & DD9003-DD9099 are approved along with the following bills: Funktion Design \$10,580.08—professional services; Airgas \$121.90—tank rental; Hicks Fuel & Oil \$1,631.78—lead gas & #2 diesel fuel; Advance Auto Parts \$294.75—fire dept. batteries; Frontier \$309.34—golf course phones; Advance Auto \$55.92—golf course parts; Eagle Waste \$178.30—golf course dumpster. By a voice vote: Yes – 5, No – 0. Motion carried. Motion Olson seconded Swenson that general account check #25824 for Cooper's Dam Lake Auto & Cycle be approved. By a voice vote: Yes – 4, No – 0. Motion carried. Mr. Cooper abstained.
 - b. **Town Chairman's Report**
 1. **Golf Course Report:** Mr. Christensen reported that the golf course will be closing on October 21, 2018. The wet weather has put Mr. Becker behind. The course will be selling six of the carts and purchasing six new ones for 2019. Mr. Swenson and Mr. Christensen will be working on the budget with Mr. Becker and Ms. Rogers on Thursday.
 2. **Public Works:** Mr. Christensen stated that Tom Stoltman has been hired as the third public works employee. The road work contract with Pitlik & Wick has been signed and work should be starting. The crew should be replacing the culvert on Four Corner Lane either this week or next week. The wood chips for the kids' park still need to be spread.

c. Treasurer's Report:

1. **Bank Account Balances:** Balance General Account as of 9-30-2018: \$77,324.49; Room Tax Account \$113,610.99; Lakes Committee Account \$1,097.06; Lakes Committee CD \$15,752.08; Skateboard Park Fund \$2,847.02; Bike & Hike Trail \$28,931.75; mBank Money Market \$59,618.00; Playground Equipment Fund \$3,051.08; Public Works Equipment Fund \$60,027.70; Fire Department Restricted Account \$8,866.17; Fireworks Donation Account \$1,661.82; Hometown Bank Ambulance Acct \$1,000.00; Community Development Account \$47,955.56; Golf Course General Account \$127,997.63; St. Germain Ambulance Fund \$100.00; Awassa Trail Fund Savings \$5,632.32

d. Continuing Discussion Concerning the Ownership of the Found Lake Dam. Next step is a Survey of the Dam to Locate it for an Easement Description: Mr. Ritter noted that the title search has not found any legal description for the Found Lake Dam and that by default; the property owner is the owner of the dam. The next step will be to have the property surveyed. On September 25, 2018 Mr. Ritter met with representatives from the DNR. The dam has been in place since 1950. A few inches of fluctuation in the water level causes problems for some of the property owners on the lake. Mr. Ritter said that as far as the DNR is concerned, the dam could go away. The land owner could apply for a DNR permit to remove the dam. The State has no intention of taking over the dam. The property owner does not want to take over. The Found Lake Association cannot take it over. If a Found Lake Rehab & Protection District was formed, the district could take over the dam. Mr. Ritter added that the dam is in good condition. Mr. Ritter and the people from the DNR found the boulder that was the old benchmark. The current easement over the Strom's property pretty much allows anyone to access the dam. Mr. Christensen asked if the easement could be changed. Mr. Ritter said that the easement would have to be rewritten to allow the owner of the dam or its designee access to the dam and a new benchmark would have to be installed. Mr. Strom would pay for a survey. Jennifer Jefferson from the DNR will revise the DNR order to refer to the new benchmark. Jennifer will also arrange for the title transfer. Mr. Ritter thought that the town should take over ownership of the dam. He also volunteered to take the necessary steps to do that. Jack Bourgeois asked if the decision would be binding on future boards or could a future board decide to remove the dam. Mr. Christensen thought that if the town did take over ownership of the dam that any expenses could be passed on to the property owners on the lake through a special assessment. Tim Ebert thought that the dam could just be made into a spillway. The consensus of the board was 3 to 2 that Mr. Ritter should go ahead with a resolution for the town to take ownership of the dam.

e. Continuing Discussion About the Community Area Bathrooms – WDNR 50/50 Grant was Denied: Mr. Ritter thought that if there was more support from the organizations in town that the board could reapply for the grant again next year. Mr. Christensen thought that the board should not go ahead with the project at this time. Motion Ritter seconded Cooper that the town withdraw the plan to proceed with the parks bathroom project and to cancel the application with Lumberjack and to reapply for the Stewardship Grant in 2019. By a voice vote: Yes – 5, No – 0. Motion carried

f. Adopt Resolution SG18-10-1 Authorizing the Town Lakes Committee to Apply for a WDNR 50/50 Grant to install I-LIDS Cameras at Designated Boat Landings: Motion Ritter seconded Swenson to adopt Resolution SG18-10-1, a resolution to authorize the town lakes committee to apply for a WDNR Aquatic Invasive Species cost-share grant. By a voice vote: Yes – 5, No – 0. Motion carried. The town would be responsible for the costs if the lake districts should default on the payments.

g. Continuing Discussion Regarding Sex Offender Ordinances: Mr. Ritter explained that the town could have an ordinance concerning non-violent sex offenders; however, it would need to be written by an attorney. The town would need to decide where in town a sex offender could be located. The town could not prohibit any portions of the town. It could only specify certain distances from certain locations. Motion Christensen seconded Ritter that Mr. Ritter contact attorney Steve Garbowicz to get his opinion concerning a non-violent sex offender ordinance. By a voice vote: Yes – 4, No – 1. Motion carried

h. Adopt Revised Chapter 1, Chapter 14 and New Chapter 15 Ordinances: Motion Ritter seconded Cooper to adopt the revised Chapter 1 and Chapter 14 and the new Chapter 15 ordinances. By a voice vote: Yes – 5, No – 0. Motion carried.

i. Reconsider Decision Regarding Compensation for the Deputy Zoning Administrator: Motion Ritter seconded Olson that item 11i be tabled for a regular or special town board meeting

where both Mr. Ebert and Ms. Janssen are present. By a voice vote: Yes – 5, No – 0. Motion carried.

- j. Reconsider Decision Regarding Office Hours for the Zoning Administrator:** Mr. Ebert stated that he wasn't against having office hours, but that he thought that it would be very inconvenient to have them in the community center. Mr. Christensen said that he thought that Mr. Ebert would still handle zoning issues at other times along with the specified hours. Motion Cooper seconded Olson to rescind the zoning administrator hours and leave them as they are now. By a voice vote: Yes – 2, No – 3. Motion failed. Motion Christensen seconded Ritter that the zoning administrator hours be from 11 am to 1 pm on Tuesday and Thursday from April thru October at the town shop. By a voice vote: Yes – 3, No – 2. Motion carried
- k. Motion to Schedule a Public Hearing on the 2019 Budget, November 14, 2008 at 7:00 PM:** Motion Ritter seconded Cooper that a public hearing be held on November 14, 2018 at 7:00 P.M. to review the proposed town budget for 2019. By a voice vote: Yes – 5, No – 0. Motion carried.
- l. Motion to Call a Special Town Electors Meeting for the purpose of having the Electors Approve the Levy and any other Agenda Items:** Motion Christensen seconded Cooper that there will be a special elector meeting held on November 14, 2018 immediately following the budget review at 7:00 P.M. to approve the tax levy for 2108 to be collected in 2019 and to set the elected officials salaries. By a voice vote: Yes – 5, No – 0. Motion carried.
- m. Approval of a Bartender License:** Motion Cooper seconded Olson that after reviewing the background checks, operator licenses for Rachel Spartz, Desiree Dyle, and Melissa Goldbeck be approved. By a voice vote: Yes – 5, No – 0. The background check for Mr. Spartz was done in April when she was manager at Citgo.
- n. Request from the Non-Motorized Trails Committee to Build a Boardwalk Across a Bog Area on the Fern Ridge Property:** Mr. Swenson explained that a portion of the trail crosses over onto the neighboring property. To move it would require a boardwalk over a 75 foot wetland. It would also require steps down to the wetland. Motion Swenson seconded Cooper to use community development funds to develop a boardwalk, 75 feet long and 5 feet wide for \$2,400.00 and steps on the hillside for \$1,800.00 on the Fern Ridge property. By a voice vote: Yes – 4, No – 0. Motion carried
- o. Continuing Discussion Concerning the New Community Center/Town Hall:** By removing the standing seam roof for \$137,050 and the natural stone veneer for \$41,107 and the generator for \$77,000, the board was able to reduce the price for the new 14, 093 sq. ft. community center/town hall to just over \$3,990,000. Mr. Christensen will confirm that the generator is not needed for the sprinklers. Mr. Cooper thought that the board should not use part of the debt service that would be used for road work to pay for the building. Motion Christensen seconded Ritter that a special elector meeting be held on October 30, 2018 at 7:00 for the purpose of voting on the new town hall/community center. By a voice vote: Yes – 5, No – 0. Motion carried. Motion Christensen seconded Olson to schedule two public informational meetings concerning the new town hall/community center on Tuesday, October 23, 2018 and on Thursday, October 25, 2018 at 7:00 P.M. in the community center. By a voice vote: Yes – 5, No – 0. Motion carried. Motion Christensen seconded Cooper that the board move forward with St. Germain Task 4, town hall/community center project to the electors with a loan not to exceed \$4,000,000, for 20 years at the prevailing rate. By a voice vote: Yes – 5, No – 0. Motion carried. Motion Christensen seconded Olson that the ballot for the special elector meeting include questions for additional options for the building. By a voice vote: Yes – 5, No – 0. Motion carried

12. Next Regular Town Board Meeting Date – Monday, November 12, 2018, 6:30 PM, Community Center:

13. Next Special Town Board Meeting Date – Wednesday October 24, 2018, 6:00 PM – Budget Workshop:

14. Adjourn: Motion Cooper seconded Olson that the meeting be adjourned. By a voice vote Yes – 5, No – 0. Motion carried. Meeting adjourned 10:05 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor